Enclosed you will find a Declaration of Noisy Animal Public Nuisance form. The form must be fully completed, signed and returned to us in order to continue the complaint. Incomplete complaint forms will not be processed. Please note that you are signing under penalty of perjury according to the laws of the State of California, and any willful misinformation is punishable by law.

**Please be advised this is not an anonymous process. Per Riverside County Ordinance 878, and the Riverside City Municipal Code 8.10, the Department of Animal Services is required to send a copy of the case file in its entirety to the parties involved if/when an administrative hearing is requested.**

Upon receipt of the Declaration of Noisy Animal Public Nuisance form, the complaint coordinator will send a warning notice to the owner of the animal(s). IF CORRECTIONS ARE NOT MADE, YOU ARE REQUIRED TO NOTIFY THE DEPARTMENT. At that time, a petition for an administrative hearing will be sent to you. You will be required to complete and return the petition within 10 days of receipt for a hearing to be scheduled. You will receive additional information at that time.

Constituents residing within the Coachella Valley region, please return the following form to the Coachella Valley Animal Campus. For constituents residing in the unincorporated Riverside County or the City of Riverside, please return the form to the Western Riverside County Animal Shelter.

Thank you,

Holly K. Nellums
Noisy Animal Complaint Coordinator
Coachella Valley Animal Campus

Ramona Guzman
Noisy Animal Complaint Coordinator
Western Riverside Animal Shelter
San Jacinto Animal Campus
Complaint #:

DECLARATION OF NOISY ANIMAL PUBLIC NUISANCE

I, ______________________________, do declare under penalty of perjury

According to the laws of the State of California, the following:

That the animal(s), specifically: ________________________________

Type of animal(s)

____________________________________
Location / Address of animals

Are a public nuisance because:

____________________________________________________________________
____________________________________________________________________
____________________________________________________________________
____________________________________________________________________
____________________________________________________________________
____________________________________________________________________
____________________________________________________________________
____________________________________________________________________
____________________________________________________________________
____________________________________________________________________

Signed under penalty of perjury on ___/____/____

By: ________________________________

Residing At: ________________________________